

# Co-operative Federation of Victoria Ltd

Minute for board meeting 10: 30 a.m., 15 July 2009, Substitution Pty Ltd, 1/484 William Street, North Melbourne

Present: Niel Black, David Dinning, Shirley Faram, Tony O'Shea (Chairman) and David Griffiths (Secretary)

Apology: Dianne Batterham

## 1. Minutes

That the minute of the meeting of 29 April 2009 be approved as a true and accurate record.

CARRIED

## 2. Business arising from the meeting of 29 April 2009

### 2.1 Co-operative Education

The following co-operative education reports were noted:

Co-operative/Organisation	
CAV	It was noted that CAV had proposed to send two staff to a Co-operative Identity workshop and that it had been proposed that these staff attend the SQPC workshop at \$500 each.
CEHL	It was noted that CEHL did not wish to proceed at this stage but was interested in the possibility of meeting with Chris Cooper and that an attempt to arrange that was underway. (See MECU)
MECU	It was noted that discussions were proceeding, that Rowan Dowland will be overseas when Chris Cooper is in Melbourne, and David Dinning will ask him to nominate an alternative person to meet with Chris Cooper, possibly with MECU.
Murray Goulburn	It was noted that Murray Goulburn was not proceeding this year but that the availability of the FarmReady subsidy for farmers minimised the cost to Murray Goulburn. The Chairman will contact the MG Chairman on this basis with the possibility of a workshop in August 2009 or at a later date.
SQPC	It was noted that the SQPC workshop with Chris Cooper would be on the 31 July 2009 and that the co-operative was happy for two CAV staff to be in attendance. The Chairman said that he would be attending the SQPC workshop.
PEACO	It was noted that PEACO had expressed concern about the cost of the workshop. The Chairman will contact Shane Wall about the possibility of a PEACO representative attending the SQPC workshop as an observer.
Genetics Australia	Given the availability of the FarmReady subsidy for farmers minimised the cost of a workshop, the Chairman will raise the issue of a workshop with Genetics Australia in August 2009 or at a later date.

HICO	Given the availability of the FarmReady subsidy for farmers minimised the cost of a workshop, the Chairman will raise the issue of a workshop with HICO in August 2009 or at a later date..
Terang and District	It was noted that Niel Black had initiated discussions with the co-operative, with a view to seeking that they rejoin CFV and participate in some training.

**ACTION:** various

## 2.2 Meeting CAV

David Griffiths reported on the fourth quarterly meeting with CAV on 11 June 2009 and the Chairperson reported on a meeting on 29 April 2009 with David Betts, General Manager (registration) at CAV,

It was noted that the Chairperson would be seeking a meeting with the CAV Director, Claire Noone, to discuss the slow progress in a number of matters including a rogue co-operative, obtaining a list of registered co-operatives, accessing annual reports of co-operatives and co-operative education.

**ACTION:** Chairman

## 2. 3. Co-operatives Australia

David Griffiths and Tony O'Shea reported on the Co-operatives Australia meeting on 5 May 2009 and Co-operatives Victoria involvement in various Co-operatives Australia activities since the last board meeting – releasing a list of the top 100 Australian Co-operatives, Credit Unions and Mutuals, a letter sent to the Prime Minister and the response from the Prime Minister's Office, a 6 July 2009 to the Treasurer, the Hon. Wayne Swan and a 6 July 2009 to David Miles, Chairman, Innovation Australia.

There was discussion on the possibility of Co-operatives Australia assuming responsibility for the australia.coop domain. It was agreed to proceed with discussions on the following basis:

That the transfer to a new site did not cost Co-operatives Victoria any money i.e. transferring the Co-operatives Victoria components of the current site could cost between \$120 & \$400 and Co-operatives Australia would have to pay these costs. This did not include the cost of a new domain name. Co-operatives Victoria had secured and maintained the australia.coop domain since 2003 and should not, therefore, be expected to contribute to the transfer costs.

That it be proposed to Co-operatives Australia that the transferred site continue to be hosted by Host Monster as there was no limit on the number of domains that could be hosted for the same fee and that Co-operatives Australia, other than Victoria, be asked to pay 50% of the hosting fee – sharing the cost with Co-operatives Victoria for its site.

That the cost of retaining the australia.coop domain registration and changes to the Co-operatives Australia site would have to be paid by all members of Co-operatives Australia on an agreed basis.

**ACTION:** Chairman and Secretary

## 3. Financial Statements

The Treasurer David Dinning presented financial statements for 1 July 2008 – 30 June 2009 with total operating revenue of \$38,452.79 and total operational expenses of \$35,756.40.

That the Profit and Loss for 1 July 2008 – 30 June 2009 and Balance Sheet at 30 June 2009 be adopted.

CARRIED

**ACTION:** Treasurer

It was noted that members of Co-operatives Australia had contributed a total of \$600 towards the cost of the page layout design for Co-operatives Australia statements and the development of the Co-operatives Australia sub-domain.

It was noted that an Audit Exemption would again be sought from CAV.

**ACTION:** Secretary

It was noted that the following subscriptions had been received from two new members:

\$2,760 – including \$10 share capital	Peagrowers Co-operative Ltd
\$385 – including \$10 share capital	Southern Quality Produce Co-operative Ltd

It was noted that the following members had not yet paid their annual subscriptions;

Geelong Radio Cabs  
Green Valley  
Ruach  
Waverley Trading  
Westgate Health

**ACTION:** Chairman

#### **4. australia.coop**

It was noted that this was covered in the report on Co-operatives Australia.

#### **5. New Members:**

That Southern Quality Produce Co-operative Ltd be approved as a member and that Michael Porter be accepted as the co-operative's delegate.

CARRIED

That the Peagrowers Co-operative Ltd be approved as a member and that Shane Wall be accepted as the co-operative's delegate.

CARRIED

#### **6. Governance Survey**

It was agreed to propose to Co-operatives Australia that it sponsor a governance practices survey of co-operatives.

**ACTION:** Chairman and Secretary

#### **7. Other Business**

The Chairman reported that he has been engaged as a Consultant by SQP Co-op to advise on problems with their Share Register.

#### **9. Next Meeting**

10: 30. am, 16 September 2009, Substitution Pty Ltd, 1/484 William Street, North Melbourne

Prepared by David Griffiths: 16 July 2009

Approved by Tony O'Shea: 16 July 2009  
Emailed to directors: 17 July 2009  
Snail mailed to directors: 17 July 2009

## **Future Meeting Schedule**

Future meetings schedule:

16 September 2009  
18 November 2009

AGM: 18 November 2009.